



Date of Application \_\_\_\_\_

☐ \$50 application fee received

Request for use of (check all that apply)

☐ LOFT ☐ GEMPERLE ☐ LOBBY ☐ FERRARI ☐ STUDIO ☐ PLAZA

Group or Organization \_\_\_\_\_ Non-Profit Tax # \_\_\_\_\_

Person Responsible \_\_\_\_\_

Address \_\_\_\_\_ City / Zip \_\_\_\_\_

Home/ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Additional Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Date of Event \_\_\_\_\_ Type of Event \_\_\_\_\_

Guest Time: From \_\_\_\_\_ To \_\_\_\_\_

Total Rental Time: From \_\_\_\_\_ To \_\_\_\_\_

Estimated Attendance \_\_\_\_\_ Invitation only event? ☐ Yes ☐ No

Will admission be charged? ☐ Yes ☐ No

Will alcohol be served: ☐ Yes ☐ No

Will alcoholic be sold: ☐ Yes ☐ No (*sale of alcohol requires permit from Alcohol Beverage Control Board*)

Event requirements (\*some may have an additional fee): ☐ DJ ☐ Live Band ☐ Dancing

☐ PA System with microphone ☐ Projector & Screen (Loft or Gemperle Only)

I, the undersigned applicant, do hereby agree that I (or my organization) will pay in advance the costs indicated above as an expressed condition to use the facility. I also understand that in accordance with the law, no alcohol will be taken off the premises nor served to a minor. I understand that smoking is prohibited in the entire facility. It is understood that any false or misleading information given herein, (as well as failure to adhere to any rules and regulations governing facility use) is cause for immediate cancellation of this permit and/or forfeiture of any fees paid.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_